

**MEALS ON WHEELS DIABLO REGION
REQUIRED COMMUNICATIONS
FOR THE YEAR ENDED JUNE 30, 2025**

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MEALS ON WHEELS DIABLO REGION

REQUIRED COMMUNICATIONS

For the Year Ended June 30, 2025

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REQUIRED COMMUNICATIONS

To the Board of Directors of
Meals on Wheels Diablo Region
Contra Costa County, California

We have audited the financial statements of the Meals on Wheels Diablo Region (Organization) for the year ended June 30, 2025 and issued our report dated March 26, 2026. Professional standards require that we communicate to you the following information related to our audit under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter signed by the Executive Director dated July 25, 2025, and via email to the Audit Committee dated November 11, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Accounting Policies – Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 2 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year.

Unusual Transactions, Controversial or Emerging Areas – We noted no transactions entered by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates – Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Organization's financial statements were:

Estimated Allocation of Functional Expenses: Management’s estimate of the allocations of expenses between programs, management and general, and fundraising, is disclosed in Note 2G to the financial statements. We evaluated the key factors and assumptions used to develop the allocation in determining that it is reasonable in relation to the financial statements taken as a whole.

Estimate of Depreciation: Management’s estimate of the depreciation is based on useful lives determined by management. These lives have been determined by management based on the expected useful life of assets as disclosed in Note 2L to the financial statements. We evaluated the key factors and assumptions used to develop the depreciation estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Estimated Fair Value of Other In-Kind Contributions: During the year ended June 30, 2025, other in-kind contributions received totaled \$4,618,514. As disclosed in Note 2M, these contributions are recorded at their estimated fair value at the date of donation. We evaluated the key factors and assumptions used to develop the estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Disclosures – The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Professional standards require us to accumulate all known and likely uncorrected misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have no such misstatements to report to the Board of Directors.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in a management representation letter dated March 26, 2026.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Organization’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Directors and management and is not intended to be, and should not be, used by anyone other than these specified parties.

Maze & Associates

Pleasant Hill, California
March 26, 2026

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**MEALS ON WHEELS DIABLO REGION
FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2025 AND 2024**

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INTRODUCTORY SECTION

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MEALS ON WHEELS DIABLO REGION
Financial Statements
For the Years Ended June 30, 2025 and 2024

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FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of the
Meals on Wheels Diablo Region
Contra Costa County, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Meals on Wheels Diablo Region (Organization), which comprise the statements of financial position as of June 30, 2025 and 2024, respectively, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2025 and 2024, respectively, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 26, 2026, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



Pleasant Hill, California
March 26, 2026

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**MEALS ON WHEELS DIABLO REGION
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2025 AND 2024**

	2025	2024
ASSETS		
Current Assets:		
Cash and cash equivalents (Note 3)	\$585,016	\$386,835
Contracts receivable	549,715	1,198,158
Prepaid expenses	53,800	61,672
Total Current Assets	1,188,531	1,646,665
Property and equipment, net (Note 5)	739,618	774,923
Other Assets:		
Investments (Note 4)	4,112,158	3,627,327
Total Other Assets	4,112,158	3,627,327
TOTAL ASSETS	\$6,040,307	\$6,048,915
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable	\$157,947	\$270,107
Deferred revenue (Note 11)	-	185,838
Accrued liabilities	550,477	474,254
Total Current Liabilities	708,424	930,199
TOTAL LIABILITIES	708,424	930,199
Net Assets (Note 2E)		
With donor restrictions	100,000	100,000
Without donor restrictions	5,231,883	5,018,716
Total Net Assets	5,331,883	5,118,716
TOTAL LIABILITIES AND NET ASSETS	\$6,040,307	\$6,048,915

See accompanying notes to financial statements

**MEALS ON WHEELS DIABLO REGION
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2025 AND 2024**

	2025		2024	
	Without Donor Restrictions	With Donor Restrictions	Without Donor Restrictions	With Donor Restrictions
		Total		Total
REVENUES AND SUPPORT				
Government contracts and grants (Note 12)	\$3,837,602	\$3,837,602	\$4,102,238	\$4,102,238
Foundations and corporations	659,722	659,722	675,535	675,535
Contributions and bequests	1,401,302	1,401,302	1,340,308	1,340,308
Special events, net (Note 6)	196,836	196,836	200,278	200,278
Net investment income (Note 4)	150,956	150,956	139,770	139,770
In-kind food contributions (Note 2M)	4,618,541	4,618,541	3,159,395	3,159,395
Other	383,756	383,756	363	363
Net assets released from restrictions (Note 2E)	-	-	100,000	(\$100,000)
	11,248,715	11,248,715	9,717,887	9,617,887
EXPENSES				
Program services	10,016,672	10,016,672	8,804,656	8,804,656
Supporting services:				
Management and general	610,076	610,076	342,899	342,899
Fundraising	408,800	408,800	321,429	321,429
Total Supporting Services	1,018,876	1,018,876	664,328	664,328
Total Expenses	11,035,548	11,035,548	9,468,984	9,468,984
Changes in net assets	213,167	213,167	248,903	(100,000)
Net assets at beginning of year	5,018,716	\$100,000	4,769,813	200,000
Net assets at end of year	\$5,231,883	\$100,000	\$5,018,716	\$5,118,716

See accompanying notes to financial statements

MEALS ON WHEELS DIABLO REGION
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2025

	PROGRAM SERVICES						SUPPORTING SERVICES			Totals
	Cafes	Case Management	Fall Prevention	MOW	Other Program Services *	Total Program Services	Management & General	Fundraising	Total Supporting Services	
FUNCTIONAL EXPENSES										
Salaries and related	\$397,684	\$571,827	-	\$1,423,376	\$894,491	\$3,287,378	\$175,400	\$166,162	\$341,562	\$3,628,940
Volunteer and travel	12,631	13,343	-	11,016	22,770	59,760	1,716	1,716	3,432	63,192
Printing and publication	3,399	6,118	-	14,640	8,157	32,314	1,699	1,700	3,399	35,713
Depreciation (Note 5)	-	-	-	-	-	-	143,078	-	143,078	143,078
Repairs and maintenance	2,108	774	-	14,353	1,903	19,138	155	156	311	19,449
Professional/outside services	17,034	30,981	-	63,072	41,261	152,348	112,396	65,970	178,366	330,714
Utilities	91	164	-	347	215	817	45	45	90	907
Insurance	6,650	11,970	-	25,271	15,960	59,851	3,325	3,325	6,650	66,501
Workers' comp. insurance	12,188	21,891	-	46,505	28,752	109,336	5,975	5,975	11,950	121,286
Telephone	5,735	7,082	-	17,160	11,723	41,700	2,064	2,064	4,128	45,828
Office	16,497	31,242	-	41,106	17,847	106,692	26,894	25,807	52,701	159,393
Occupancy (Note 7)	17,891	32,044	-	69,396	41,258	160,589	8,560	8,560	17,120	177,709
Postage	1,305	2,393	-	5,114	2,879	11,691	614	605	1,219	12,910
Property tax	-	-	-	-	-	-	763	-	763	763
Program expenses	40,522	156,401	-	1,028,345	91,138	1,316,406	373	(78)	295	1,316,701
Donated food (Note 2M)	-	-	-	4,618,541	-	4,618,541	-	-	-	4,618,541
Other expenses	3,295	6,286	-	22,729	7,801	40,111	127,019	126,793	253,812	293,923
Total Functional Expenses	\$537,030	\$892,516	-	\$7,400,971	\$1,186,155	\$10,016,672	\$610,076	\$408,800	\$1,018,876	\$11,035,548

* Includes the Friendly Visitor & SNAP-Ed programs.

See accompanying notes to financial statements

MEALS ON WHEELS DIABLO REGION
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024

	PROGRAM SERVICES					SUPPORTING SERVICES			Totals	
	Cafes	Case Management	Fall Prevention	MOW	Other Program Services *	Total Program Services	Management & General	Fundraising		Total Supporting Services
FUNCTIONAL EXPENSES										
Salaries and related	\$384,147	\$272,391	\$309,599	\$1,417,436	\$713,794	\$3,097,367	\$128,369	\$145,776	\$274,145	\$3,371,512
Volunteer and travel	11,901	10,651	1,084	13,713	20,427	57,776	986	938	1,924	59,700
Printing and publication	5,432	5,432	6,791	24,167	17,488	59,310	4,008	4,008	8,016	67,326
Depreciation (Note 5)	13,393	13,393	9,740	54,790	21,916	113,232	8,524	-	8,524	121,756
Repairs and maintenance	4,044	4,190	3,003	25,485	6,657	43,379	1,287	1,287	2,574	45,953
Professional/outside services	20,276	22,153	14,721	89,780	33,424	180,354	54,207	30,609	84,816	265,170
Utilities	603	603	439	2,468	987	5,100	192	192	384	5,484
Insurance	12,157	12,244	8,661	48,810	19,293	101,165	4,802	4,545	9,347	110,512
Workers' comp. insurance	6,127	6,121	4,469	25,131	10,069	51,917	1,902	1,902	3,804	55,721
Telephone	8,237	5,365	3,785	23,853	10,777	52,017	1,856	1,856	3,712	55,729
Office	9,693	22,486	5,517	39,284	10,597	87,577	18,702	17,522	36,224	123,801
Occupancy (Note 7)	23,647	22,456	16,297	91,883	36,840	191,123	10,456	7,238	17,694	208,817
Postage	1,792	1,813	1,268	7,200	2,854	14,927	2,930	2,765	5,695	20,622
Property tax	-	-	-	-	-	-	1,093	-	1,093	1,093
Program expenses	24,168	3,087	290,052	1,160,178	78,935	1,556,420	2	2	4	1,556,424
Donated food (Note 2M)	213,311	-	-	2,946,084	-	3,159,395	-	-	-	3,159,395
Other expenses	2,745	2,845	2,047	19,876	6,084	33,597	103,583	102,789	206,372	239,969
Total Functional Expenses	\$741,673	\$405,230	\$677,473	\$5,990,138	\$990,142	\$8,804,656	\$342,899	\$321,429	\$664,328	\$9,468,984

* Includes the Friendly Visitor & SNAP-Ed programs.

See accompanying notes to financial statements

**MEALS ON WHEELS DIABLO REGION
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2025 AND 2024**

	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	\$213,167	\$148,903
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Changes in operating assets and liabilities:		
(Decrease) in deferred revenue	(185,838)	(374,162)
Decrease in grants receivable	-	200,000
Depreciation expense	143,078	121,756
Net Investment income	(150,820)	(111,796)
Unrealized (gains) on investments	(136)	(27,974)
Decrease (increase) in contracts receivable	648,443	(785,710)
Decrease (increase) in prepaid expenses	7,872	(20,817)
(Decrease) increase in accounts payable	(112,160)	154,173
Increase (decrease) in accrued liabilities	76,223	(185,544)
Total Adjustments	426,662	(1,030,074)
Net Cash Provided (Used) by Operating Activities	639,829	(881,171)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property and equipment	(107,772)	(100,587)
(Purchases) redemptions of investments	(333,876)	632,256
Net Cash (Used) Provided by Investing Activities	(441,648)	531,669
NET (INCREASE) DECREASE IN CASH AND CASH EQUIVALENTS	198,181	(349,502)
Cash and cash equivalents, beginning of year	386,835	736,337
Cash and cash equivalents, end of year	\$585,016	\$386,835
Supplemental information:		
Non-cash activity: Value of donated meals	\$4,618,541	\$3,159,395

The Organization paid no taxes or interest during the fiscal years ended June 30, 2025 and 2024, respectively

See accompanying notes to financial statements

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 1 – REPORTING ENTITY

Reporting Entity and Nature of Activities

Meals on Wheels Diablo Region (Organization), a California nonprofit organization, provides supportive services at no charge to seniors residing in Contra Costa County, California. The Organization’s mission is to enhance the quality of life for older adults through an umbrella of vital services. The Organization provides the following programs:

Cafes-

Provides lunch in a social setting at seven Contra Costa County sites.

Case Management-

Works with older adults and their families to assess needs and provide solutions to a myriad of issues including the prevention of elder abuse.

Fall Prevention-

Provides seniors with assistance in reducing preventable injuries, loss of independence, costs and deaths associated with falls through a variety of home inspections and modifications and balance-focused exercise programs.

Meals on Wheels-

Delivers meals to the homebound, frail individuals unable to shop or cook for themselves.

Other Program Services-

Provides companionship to isolated, primarily frail and elderly Contra Costa County residents through the Friendly Visitor and Friendly Caller volunteers and provides health education through the CalFresh Healthy Living to seniors.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting and Financial Statement Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). The financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) in the Accounting Standards Codification (ASC), No. 958, *Financial Statements of Not-for-Profit Organizations*.

Revenues are reported as increases in net assets without donor restriction unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor restrictions on the net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets. The Organization has adopted a policy to classify donor restricted contributions as without donor restrictions to the extent that donor restrictions were met in the year the contribution was received.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Cash and Cash Equivalents

Cash and cash equivalents include all cash balances and highly liquid investments which are not managed as part of long-term investment strategies. Separate bank accounts are maintained for the Meals on Wheels and Cafes Programs as specified in the contracts.

C. Concentration of Credit Risk

The Federal Deposit Insurance Corporation (“FDIC”) insures account balances at each insured institution. The Organization maintains deposit accounts with financial institutions and frequently carries balances that exceed FDIC insurance limits. At various times during the year, cash at these institutions exceeded federally insured limits. Cash and cash equivalents at June 30, 2025 and 2024, respectively, consisted of a checking and savings account. The balance at June 30, 2025 and June 30, 2024 were in excess of the Federal Deposit Insurance Corporation amount in total by \$29,533 and \$0, respectively. The Organization has not experienced any losses on its FDIC-insured accounts and believes they are not exposed to any significant credit risk on cash and cash equivalents.

D. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

E. Net Asset Classifications

The Organization is required to report information regarding its financial position and activities according to two classes of net assets:

Net Assets Without Donor Restrictions: Net assets available for use in general operations that are not subject to or are no longer subject to donor-imposed restrictions.

Net Assets With Donor Restrictions: Net assets whose use is limited by donor-imposed time and/or purpose restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met with the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. At both June 30, 2025 and 2024, the Organization held \$100,000, respectively, with donor-imposed stipulated time restrictions.

F. Income Taxes

The Organization is exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code. Accordingly, no provision for income taxes has been provided in these financial statements. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private association under Section 509(a)(1). Unrelated business income, if any, may be subject to income tax. The Organization paid no taxes on unrelated business income in the years ended June 30, 2025 and 2024, respectively.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Generally accepted accounting principles require the recognition, measurement, classification, and disclosure in the financial statements of uncertain tax positions taken or expected to be taken in the Organization's tax returns. Management has determined that the Organization does not have any uncertain tax positions and associated unrecognized benefits that materially impact the financial statements or related disclosures. Since tax matters are subject to some degree of uncertainty, there can be no assurance that the Organization's tax returns will not be challenged by the taxing authorities and that the Organization will not be subject to additional tax, penalties, and interest as a result of such challenge. Generally, the Organization tax returns remain open for federal income tax examination for three years from the date of filing.

G. *Functional Allocation of Expenses*

The costs of providing the various programs and activities have been summarized on a functional basis in the statements of activities. Those expenses which cannot be specifically identified by function type have been allocated to functions based upon management's best estimate of usage. For certain such expenses, such as payroll costs, these estimates are based on time incurred in different activities. For other indirect expenses, an allocation has been made based upon salaries paid for each program.

H. *Fair Value Measurements*

The Organization reports certain assets and liabilities at fair value in the financial statements. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Accounting standards set a framework for measuring fair value using a three tier hierarchy based on observable and non-observable inputs. Observable inputs consist of data obtained from independent sources. Non-observable inputs reflect industry assumptions. These two types of inputs are used to create the fair value hierarchy, giving preference to observable inputs.

The three-tier hierarchy categorizes the inputs as follows:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that can be accessed at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.

Level 3: Unobservable inputs for the asset or liability. In these situations, the Organization develops inputs using the best information available in the circumstances.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to our assessment of the quality, risk, or liquidity profile of the asset or liability.

I. Program Revenues and Donations

The Organization receives grant and contract support primarily from the U.S. Departments of Health and Human Services and Housing and Urban Development which are passed through Contra Costa County. In addition, certain clients provide voluntary contributions for the meals provided to them. The Organization also receives various contributions, including unconditional promises to give, which are recognized when received. All contributions are available for unrestricted use unless specifically restricted by donor. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

In addition, Contra Costa County provides meals for the Organization's Meals on Wheels and Café programs. The value of the meals provided during the years ended June 30, 2025 and 2024 were \$4,618,541 and \$3,159,395, respectively, in donated meals.

J. Contracts Receivable

Contracts receivable include amounts due from public services grantors. All amounts are considered by management to be collectible within one year.

K. Bad Debts

The Organization uses the direct write-off method to recognize bad debt expense.

L. Property and Equipment

Property and equipment are recorded at cost and contributed assets are carried at fair value at the date of the donation. The Organization capitalizes assets with a cost greater than \$500 and a life expectancy more than one year. Depreciation is provided on the straight-line method over estimated useful lives ranging from 5 to 30 years. Major additions and improve or extend the life of the respective assets are expensed when incurred. When assets are disposed, the related cost and accumulated depreciation are removed from the respective accounts. Any gain or loss on an item disposed is reflected in operating results.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

M. In-kind Contributions

The Organization recognizes the fair value of donated services if the services meet the recognition criteria which include a) requiring specialized skills; b) provided by someone with those skills; and c) would have to be purchased if they were not donated. During the years ended June 30, 2025 and 2024, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded.

The Organization is dependent upon services provided by volunteers. These services do not meet the recognition criteria. For the year ended June 30, 2025 an estimated 397 volunteers donated approximately 21,567 hours of service to sustain program activities. For the year ended June 30, 2024, an estimated 456 volunteers donated approximately 40,041 hours of service.

Donations of food are recorded at their fair values on the Statement of Activities and Statement of Functional Expenses in the period received. The fair value of the donated food was established by the donating/granting agency based on the price to serve a single meal. The total number of meals donated in 2025 and 2024 were 602,270 and 716,194, respectively. The fair value of the donated meals in 2025 and 2024 are estimated at \$4,618,541 and \$3,159,395, respectively.

N. Lease Accounting

The Organization recognizes and measures its leases in accordance with FASB ASC 842, *Leases*. The Organization determines if an arrangement is a lease, or contains a lease, at inception of a contract and when the terms of the existing contract are changed. The Organization's policy is to recognize leases in excess of \$50,000. Lease liabilities and a right-of-use (ROU) asset are recognized at the commencement date of the lease. The lease liability is initially recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a discount rate. The discount rate is the implicit rate if it is readily determinable or otherwise the Organization uses its incremental borrowing rate. As of June 30, 2025, the Organization has no leases meeting the criteria to be recorded.

O. Subsequent Events

The Organization evaluated subsequent events for recognition and disclosure through March 26, 2026, the date which these financial statements were available to be issued. Management concluded that no material subsequent events occurred since June 30, 2025 that requires recognition or disclosure in the financial statements.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 3 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following as of June 30:

	2025	2024
Cash in banks	\$584,827	\$386,652
Petty cash	189	183
Total	\$585,016	\$386,835

NOTE 4 – INVESTMENTS

Investments consist of the following as of June 30:

	2025	2024
Equity securities	\$34,741	\$83,620
Money market fund	573,972	705,942
Certificates of deposit	3,503,445	2,837,765
Total	\$4,112,158	\$3,627,327

All investments of the Organization are valued at quoted market prices in active markets and valued using Level 1 inputs. The valuation methodologies used by the Organization may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Organization’s management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Net investment income for the years ended June 30, consist of the following:

	2025	2024
Interest and dividends	\$150,820	\$115,752
Realized (losses)	-	(3,956)
Unrealized gains	136	27,974
Total	\$150,956	\$139,770

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 5 – PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30:

	<u>2025</u>	<u>2024</u>
Land (Non-depreciable)	\$213,624	\$213,624
Building	915,883	915,883
Office furniture and equipment	150,406	147,259
Vehicles	702,499	597,874
Total assets	<u>1,982,412</u>	<u>1,874,640</u>
Less: Accumulated depreciation	<u>(1,242,794)</u>	<u>(1,099,717)</u>
Net Property and Equipment	<u>\$739,618</u>	<u>\$774,923</u>

Depreciation expense amounted to \$143,078 and \$121,756 for the years ended June 30, 2025 and 2024, respectively.

NOTE 6 – SPECIAL EVENTS

The Organization holds various fundraising events during the year. The results of these events are as follows for fiscal years ending June 30:

	<u>2025</u>	<u>2024</u>
Income	\$270,874	\$260,025
Less: Direct expenses	<u>(74,038)</u>	<u>(59,747)</u>
Total	<u>\$196,836</u>	<u>\$200,278</u>

NOTE 7 – LEASE OBLIGATIONS

The Organization leases office space in Walnut Creek, classified as an operating lease. The lease commenced on October 31, 2022 and went month-to-month in August 2023. As of May 9, 2023, the Organization entered into a sublease with modifications to the original agreement dated October 31, 2022. The lease commenced May 1, 2023 and shall expire July 31, 2026. In addition to the lease, the organization pays for parking in the area.

Occupancy expense amounted to \$177,709 and \$208,817 for the years ended June 30, 2025 and 2024, respectively.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 8 – RETIREMENT PLAN

The Organization has adopted a 401(k) Retirement Plan in which all employees are eligible for salary deferrals. The Organization provides a match contribution of 100% of employee elective deferrals (not to exceed 4% of total compensation) for employees who are at least 18 years of age, have worked for the Organization for more than three months, and who worked a minimum of 1,000 hours per year. Matching contributions begin to vest after two years and are 100% vested at three years. Effective July 1, 2021, the Organization has adopted the policy that matching contributions will vest after three years instead of two years.

NOTE 9 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

Financial assets available for general expenditure, that is without donor or other restrictions limiting their use, within one year of the statement of financial position date, consisted of the following at June 30:

	2025	2024
Total current financial assets:		
Cash and cash equivalents	\$585,016	\$386,835
Contracts receivable	549,715	1,198,158
Investments	4,112,158	3,627,327
Total current financial assets	5,246,889	5,212,320
Contractual or donor-imposed restrictions:		
Donor imposed time restriction	(100,000)	(100,000)
Financial Assets Available to Meet Cash Needs for Expenditures Within One Year	\$5,146,889	\$5,112,320

The Organization maintains a highly liquid financial position to support operation needs, with cash and cash equivalents held in four high-quality financial institutions as discussed in Note 1C and Note 4. The Organization also maintains a diversified portfolio of investments that may be redeemed in less than one year. In addition, donor-imposed restrictions are released once cash has been used for the intended purpose or meet the criteria to be released during the year.

NOTE 10 – COMMITMENTS AND CONTINGENCIES

Contingent Grant Liabilities

The Organization’s federal and State grant programs are subject to be audited by its auditors in accordance with the provisions of the Federal Single Audit Act, as amended, and applicable State requirements. The Organization expects any disallowances that might result to be immaterial.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 10 – COMMITMENTS AND CONTINGENCIES (Continued)

Property Fire and Sale of Building

On September 24, 2022 the Organizations main office building sustained an electrical fire, rendering the building unusable for the foreseeable future. The fire temporarily disrupted the fiscal procedures delaying the work done by the Staff. The Organization has rented an office space for the time being as noted in Note 7. During fiscal year ended June 30, 2025, the Organization had reached a settlement for the recovery cost related to the property fire in the amount of \$366,922 recorded in other income.

Subsequent Event

On August 24, 2025, the Organization sold the main office building. After sales expenses, the Organization received proceeds on the sale amounting to approximately \$2.6 million.

NOTE 11 – DEFERRED REVENUE

The Organization obtains cost-reimbursement government grants and contracts from various government agencies. Under the terms of these agreements, funds are advanced to finance programs expenditures and are conditional on performance of the agreement. Deferred revenue constitutes the amount of government contracts and grants awarded in which allowable program expenditures have not been incurred. As of June 30, 2025 and 2024, total deferred revenue amounted to \$0 and \$185,838, respectively, in support of the Breakfast Bag & Cultural Cuisine Program.

**MEALS ON WHEELS DIABLO REGION
NOTES TO FINANCIAL STATEMENTS
For the Years Ended June 30, 2025 and 2024**

NOTE 12 – GOVERNMENT FINANCIAL ASSISTANCE

Government contract and grant revenues for the years ended June 30 are as follows:

U.S. Department of Health and Human Services

Passed through CA Department of Aging:	2025	2024
Used for the following programs:		
Fall Prevention	\$173,341	\$190,860
Fall Prevention Measure X	36,114	-
Fall Prevention - ARPA	-	8,119
Friendly Callers	72,769	33,253
Friendly Callers - ARPA	44,539	60,160
Friendly Visitors	68,065	44,659
Friendly Visitors - ARPA	29,102	88,095
Senior Nutrition	2,231,608	2,602,387
Elder Abuse	41,629	86,347
CalFresh Healthy Living	286,760	229,936
Subtotal	<u>2,983,927</u>	<u>3,343,816</u>

U.S. Department of Housing and Urban Development

Passed through:	2025	2024
City of Antioch - CDBG	20,000	20,000
City of Concord - CDBG	20,000	20,000
City of Walnut Creek - CDBG	28,482	26,514
Contra Costa County - CDBG	34,000	34,000
Subtotal	<u>102,482</u>	<u>100,514</u>

U.S. Department of Treasury

Passed through:	2025	2024
City of Concord - ARPA	325,838	374,162
City of Oakley - ARPA	-	25
Subtotal	<u>325,838</u>	<u>374,187</u>

City and County Grants

	2025	2024
City of Brentwood		26,000
Concord/Pleasant Hill Health Care District (CPHHCD)	46,682	28,400
Contra Costa County (Keller Canyon Fund)	20,000	20,000
Contra Costa County - Measure X	226,173	185,052
City of Martinez	-	1,000
Los Medanos	100,000	-
Helping Homebound Heroes	32,500	23,269
Subtotal	<u>425,355</u>	<u>283,721</u>
Total	<u>\$3,837,602</u>	<u>\$4,102,238</u>